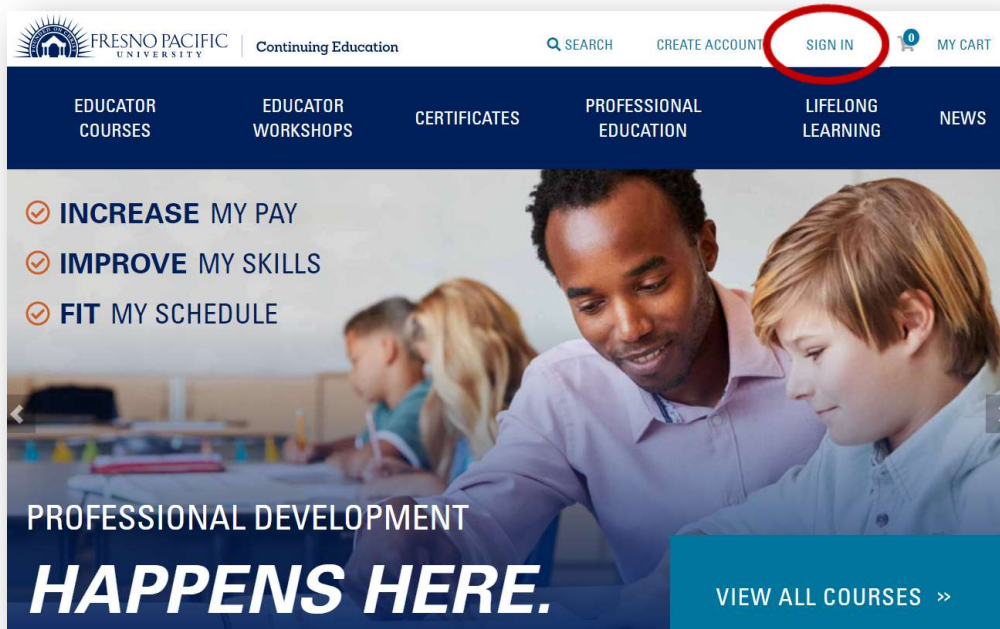


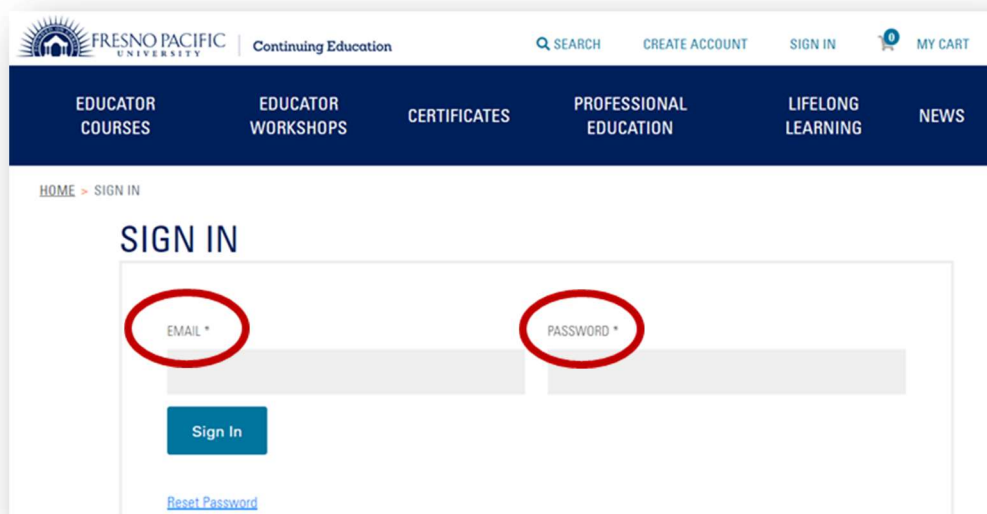
How to Order Transcript Tutorial

To order your transcripts, go to our website, ce.fresno.edu.

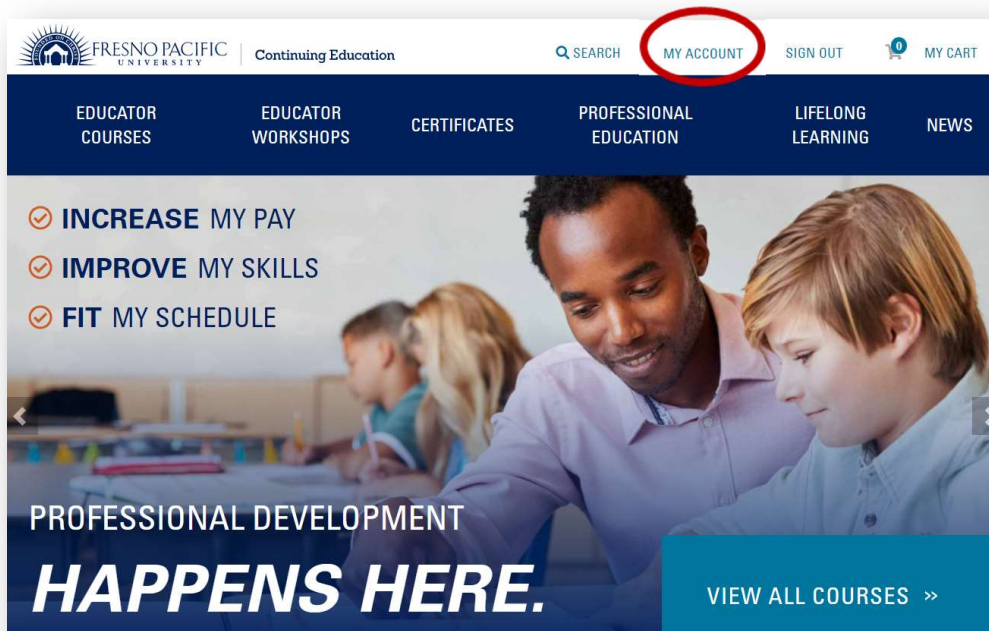
- Sign into your account by clicking the **SIGN IN** link.



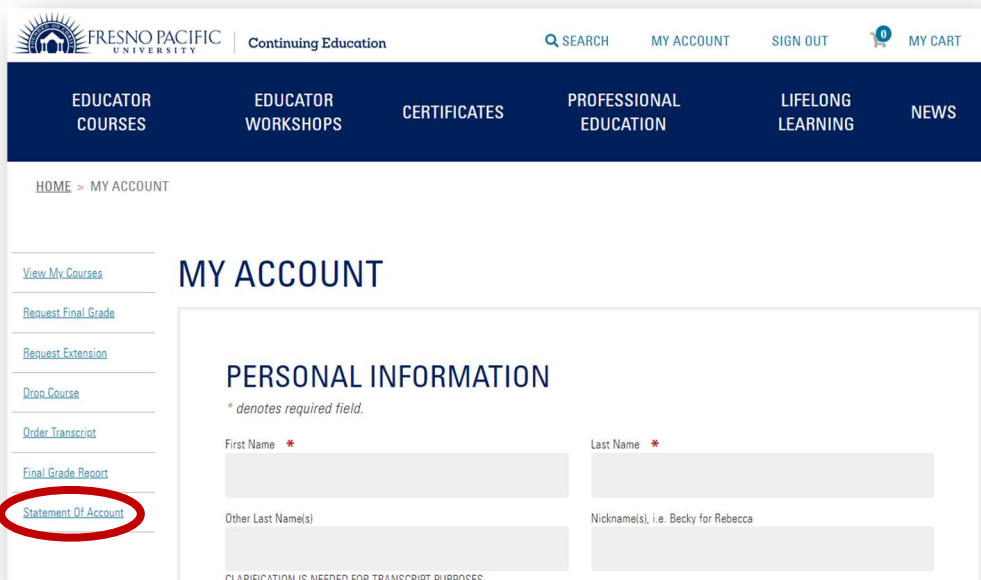
- Enter your **EMAIL** and **PASSWORD**, then click **SIGN IN**.
 - Forgot your password? Click the **RESET PASSWORD** link.



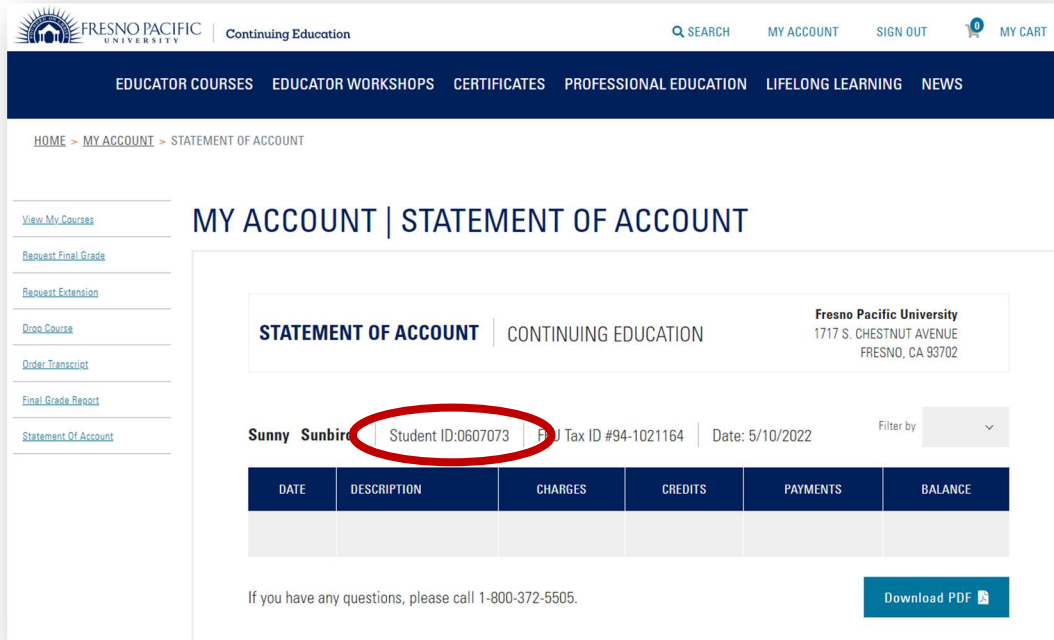
- Click the **MY ACCOUNT** link.



- Click the **STATEMENT OF ACCOUNT** link.



- Find your **STUDENT ID** number. On the Statement of Account page, you will see your name and your 7-digit Student ID number. If the Student ID Number is shorter than 7 digits add a 0 to the beginning of the number to make it a 7-digit number.



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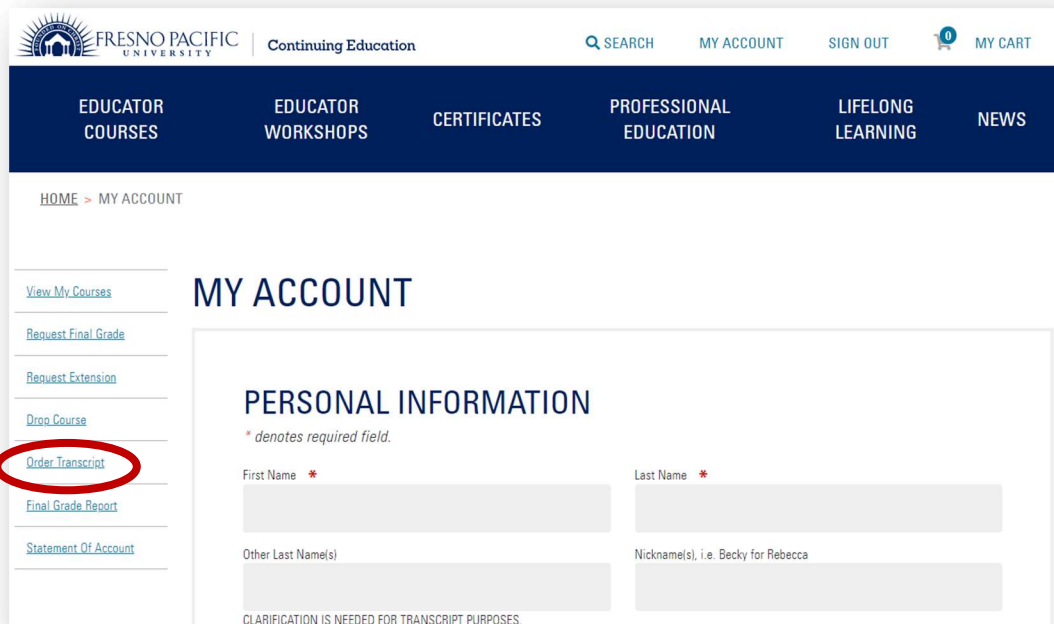
Sunny Sunbird Student ID: 0607073 Tax ID #94-1021164 Date: 5/10/2022 Filter by

DATE	DESCRIPTION	CHARGES	CREDITS	PAYMENTS	BALANCE

If you have any questions, please call 1-800-372-5505.

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- Click the **ORDER TRANSCRIPTS** link to proceed to the Transcript Ordering Center (Student Clearing House third-party website).



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PERSONAL INFORMATION

* denotes required field.

First Name * Last Name *

Other Last Name(s) Nickname(s), i.e. Becky for Rebecca

CLARIFICATION IS NEEDED FOR TRANSCRIPT PURPOSES.

- Enter “Fresno Pacific University” in the **ENTER THE SCHOOL YOU WANT TO REQUEST YOUR TRANSCRIPT FROM** field. Click **CONTINUE** to order your transcript.

